



Vacancy Announcement Board

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Job Announcement

DEPARTMENT OF THE ARMY Vacancy Announcement Number: NCAS04717358

Changes to the Job Announcement: Duty station is Fort Meade, MD. Travel is required 50 percent of the time to NCR DOIM areas of responsibility.

Opening Date: March 02, 2004

Closing Date: March 11, 2004

Position: Supply Management Specialist, GS-2003-7/09
Salary: \$33,431 - \$53,165 Annual
Place of Work: USA Directorate of Information Management, Cost Analysis Division, Logistics Branch, Fort Meade, MD
Position Status: This is a Permanent position. – Full Time
Number of Vacancy: 1

Click on links for more information

Duties: Plans, directs, and coordinates supply operational activities that involve purchasing equipment and supplies, conducting inventories, issuing supplies, and acting as procurement official for all credit card purchases. Serves as the focal point with personnel from Defense Finance and Accounting Service and other contract representatives. Provides support to deliver, move, maintain, take inventory, and dispose of supply items, equipment, and furniture. Perform research to plan and determine current and anticipated customer requirements, and initiate action to maintain supply stock levels. Responsible for maintaining inventory control records. Serves as the initiating officer for purchase actions. Performs other duties as assigned. NOTE: Must be able to obtain and maintain a secret clearance; NOTE: May be required to travel to other NCR DOIM areas of responsibility 50 percent of the time

Who May Apply:

- CIPMS Interchange eligibles
- Department of Defense employees serving on a Career or Career Conditional Appointment.
- Reinstatement eligibles.
- NAF/AAFES Interchange Agreement eligibles.
- Veterans eligible under Veterans Employment Opportunities Act of 1998. (VEOA)
- Veterans eligible as 30% Disabled Veterans.
- Interagency Career Transition Assistance Plan (ICTAP) eligibles.

Qualifications: Click on link below to view qualification standard.

General Schedule

- GS-07: One year of experience directly related to the occupation equivalent to at least the next lower grade level; or 1 full year of graduate level education or superior academic achievement; or equivalent combinations of experience and education.
- GS-09: One year of experience directly related to the occupation equivalent to at least the next lower grade level; or Master's or equivalent graduate degree or 2 full years of progressively higher level graduate education leading to such a degree or LL.B. or J.D., if related; or equivalent combinations of experience and education.
- The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.
- Applicants who have held a General Schedule (GS) position within the last 52 weeks must meet the Time in Grade Restriction.
- Education can be substituted for experience. Review the qualification requirements for specific information.
- One year of experience in the same or similar work equivalent to at least the next lower grade or level requiring application of the knowledge, skills, and abilities of the position being filled.
- Must have 52 weeks of Federal service at the second lower grade (or equivalent).

Other Information:

- Management may select at any of the grade levels announced.
- Noncompetitive promotion potential to target grade.
- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- Permanent Change of Station (PCS) expenses are not authorized.
- Temporary Duty (TDY) travel is 50 percent.

Other Requirements:

- Secret security clearance required.
- You will be required to provide proof of U.S. Citizenship.
- If selected, official college or university transcript must be submitted.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.

How to Apply: (Click on How to Apply)

- Resumes must be received by the closing date of this announcement.
- Self-nomination must be submitted by the closing date.

If your resume is currently in our central database, you may click here to [Self Nominate](#)

Click here to use the [Army Resume Builder](#) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

You may send your resume via surface mail to: Department of the Army, Central Resume Processing Center, 314 Johnson Street, Aberdeen Proving Ground, MD 21005-5283

Point of Contact: Cindy Lowery, NC CPOC, (309) 782-0889, cynthia.lowery@cpocria.army.mil

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